

# LEADER'S GUIDE FOR DVD-66C

## *The Seven Sins of Safety in Electronics Assembly*

The Seven Sins of Safety (DVD-66C) training / certification program has been developed to provide continuing education on safety awareness for your operators and other production personnel. Following is a description of this IPC training certification program.

The program is divided into eight sections including an introduction and a section for each of the seven sins – accessible through the main menu interface at the beginning of the DVD.

All of the training and testing materials for this program are available for download over the Internet at: <http://training.ipc.org/dvd/66c/>  
The URL for these download materials is also printed on the face label of the DVD.

These training support materials include *Learning Objectives* and *Review Questions* for each 'sin' described in the video. There is also a twenty-five question *examination* and a printable certificate for students that score 70% or better on this test.

### **How to Use this Program**

This video training program is designed for continuous play – beginning at Section One of the DVD – although the Main Menu can be randomly accessed to meet your specific review needs. Below are our recommendations for how best to use the DVD and training materials to help insure that your students will pass the certification test.

### **Objectives**

After downloading the training support materials from the web at <http://training.ipc.org/dvd/66c/> you have the option of reading the learning objectives before you review each section of the video – *to make sure your students know what they are expected to learn.*

### **Review**

After you *play* each section of the DVD, stop the video when appropriate and reinforce any information or specific requirements that are important to you.

When you complete each section, you have the option of asking the *Review Questions* that are applicable to each learning objective. Note that some of the review questions can be used to teach *company-specific* information. In discussing each question, the group can develop a consensus answer. Or you can simply print out the questions and allow the students to answer them individually.

### **Test and Certificates**

After you complete all of the sections, you can give the students the *IPC Training Certification Test* containing twenty-five multiple-choice questions. You may print as many copies of the *test* as necessary. Directions regarding how to take the test, how to mark answers, change answers, etc. are all provided on the first page of the test. Please review these directions with your students.

An *Answer Key* is also provided for grading the *test*. After you grade the tests, you may wish to return them to each student so they can review any incorrect answers.

A *color* version of an *IPC Training Certificate* is included on the DVD-66C download page. This .pdf certificate allows you to type in the names of all the students that pass the test - and print out individual color certificates. *Training Certificates* can be provided to students who obtain a passing grade of 70% (**18 correct answers**) or better on the final test.

### **CEUs**

In order to assign *continuing education units* to each student... measure the total training time in reviewing DVD-66C, group discussion and testing. Each one-hour increment of training translates into 0.1 CEU. Therefore, if you spend 2 hours in classroom training and evaluation, each student would earn 0.2 CEU. You may need to provide written documentation for student CEU records.

Thank you for purchasing this DVD-66C training program.

Joel Kimmel  
DVD-66C Producer